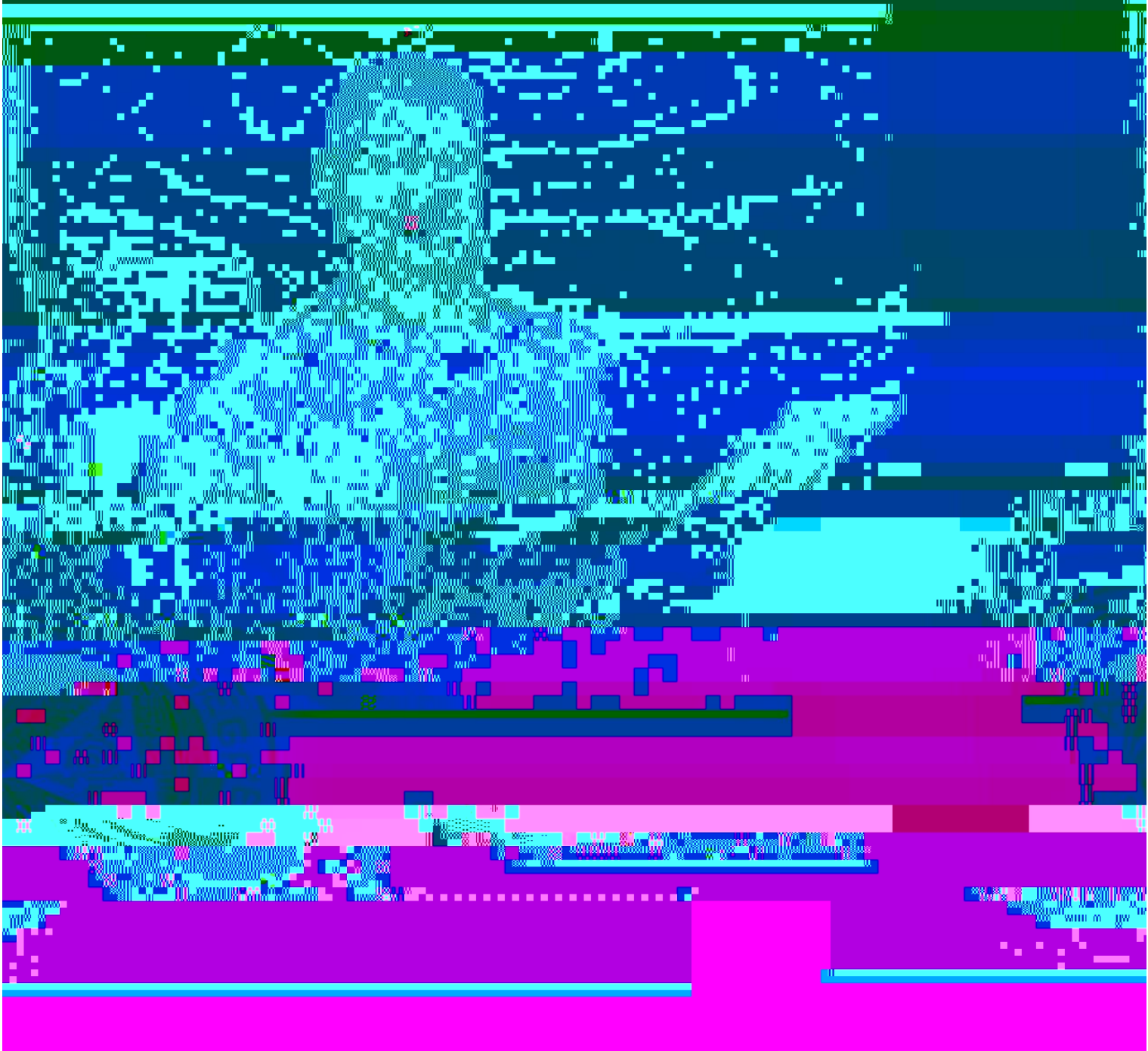


Student #11



WELCOME TO MONTCALM COMMUNITY COLLEGE'S NURSING PROGRAM

Guided by the Montcalm Community College (MCC) mission, the nursing program faculty and staff

- ◀ Consistently converse with members of our profession
- ◀ Work in collaboration with other health professionals to create ways to

PROFESSIONAL REGULATION OF NURSING PRACTICE

The agency regulating the practice and licensure of nursing and approval of schools of nursing is the:

State of Michigan

Department of Licensing and Regulatory Affairs-Board of Nursing

NURSING ADMISSION CRITERIA

Students choosing to enter the nursing program will be required to meet admission

NURSING ORIENTATION

Once students have accepted a seat in the nursing program a mandatory orientation date(s) will be communicated. *If a student is not in attendance for orientation, they will be dropped from the nursing program.*

CLINICAL/LAB/SIMULATION REQUIREMENTS

Once students have accepted a seat in the nursing program, they will be provided with a deadline to meet clinical requirements, including health requirements.

Clinical/lab/simulation are required for many of the nursing courses. If a student is not in compliance with the clinical requirements

ACADEMIC INTEGRITY

Refer to the nursing department Academic Integrity Policy.

HARASSMENT-

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The final grade in each course will be rounded up, for example, a 77.5% would be a 78% and 77.4% would be a 77% (

PROGRESSION

Once a student is accepted into the nursing program, progression without interruption is determined academically by the minimal grade of C+ in each of the nursing courses. If the student is unsuccessful in any course refer to the nursing department Re-Entry Policy.

STUDENTS WITH DISABILITIES

MCC provides individuals with disabilities reasonable accommodations to participate in educational programs, activities, and services. Students with disabilities requiring accommodations to participate in class activities, or to meet course requirements, should contact MCC's accessibility services.

HEALTH REQUIREMENTS

Students are expected to follow the rules and regulations such as health, immunizations, CPR/BLS requirements, and practice policies at all times. It is the student's responsibility to maintain compliance.

Disclaimer: These requirements may change based on current clinical setting and accreditation requirements. The college and students are expected to respond to these changes when necessary.

Student Health

Students who are ill should refer to the Nursing Attendance Policy.

Immunizations

Healthcare members are at risk for increased exposure to certain preventable infectious diseases and other health hazards. It is important for healthcare members to be immunized properly for protection against these diseases and for prevention of their spread among clients in the hospitals and clinics. In addition, healthcare members must rigidly adhere to special precautions to minimize risks.

The clinical agencies require verification of students' health status, which may include but is not limited to, immunizations and/or titer levels. All nursing students must

Clinical orientation is required for all clinical experiences. This orientation process varies from one clinical site to another. This orientation time may be outside of the regularly scheduled clinical hours. Nursing students must adhere to the clinical sites' orientation policy. If a student does not meet the clinical orientation requirements by the allotted timeframe

1. Care given to the patient.
2. Promptly reporting all urgent needs of the patient.
3. Reporting on the patient's condition before leaving the clinical area.
4. Following the procedure established by the instructor for breaks.
5. Arranging for nursing supervision of the patient when the student is off the assigned unit.
6. On-going communication with instructor and staff on all the above responsibilities.
7. Follow the code of conduct for:
 - a. clinical agency
 - b. MCC's Code of Student Conduct
 - c. The nursing department Behavior/conduct Policy
 - d. The American Nurses Association Code of Ethics for Nurses
8. Immediately reporting all accidents or errors.
9. Adheres to the dress code, refer to the nursing department Dress Code Policy.

All students in MCC's nursing program are required to complete annual confidentiality training. All students are required to follow HIPAA federal regulations. Refer to the nursing department Confidentiality and Privacy Policy.

Nursing students are discouraged from making commitments to work until they know they have the time to commit. Nursing students have a very heavy academic load and adequate study time is essential to progress in the program. Class, laboratory, simulation, and clinical assignments will not be scheduled around individual student work commitments.

If the student is an employee of one of the nursing program's clinical agencies, it is important that the student recognize they are NOT an employee of that agency while working in a student role.

Refer to the nursing department Behavior/conduct Policy and Unsatisfactory Performance Policy.

APPENDICES

- A. Glossary
- B. Blood Borne Pathogens
- C. Code of Ethics for Nurses
- D. Probation Forms
- E. Standards of Professional Nursing Practice
- F. Program Performance Standards
- G. People to Know
- H. Immunization Requirements
- I. Exemption Request Form to Be Completed by Student
- J. Disclaimer

APPENDIX A

Excellence in Knowledge

The commitment to continuous growth, improvement, and understanding of multiple dimensions of patient centered care.

HIPAA

Health Insurance Portability and Accountability Act of 1996.

Holistic Patient Care

The delivery of care that will include addressing the physical, emotional, and spiritual needs of the patient and his or her family.

Implementation

The fourth phase of the nursing process that is guided by the preceding phases. It requires constant communication and collaboration with the patient, members of the health-care team, family, caregivers, or significant others involved in the patient's care.

Informatics

Use information and technology to communicate, manage knowledge, mitigate-error, and support decision making (QSEN).

Lifespan

The course of growth and developmental changes that occur from embryonic life to death.

Nursing Process

A well-established, research supported framework for professional nursing practice. It is a flexible, adaptable five-step process consisting of assessment, nursing diagnoses, planning, implementation, and evaluation.

Patient

Multidimensional being that possesses the inherent value and worth as a member of a family, community, and diverse society.

Probation

A procedure that informs the students that they are not meeting clinical objectives.

Problem Solving

Role of the nurse

The nurse will act as an autonomous practitioner that provides direct care, acts as an advocate, provides education, communicates, and manages the care of patients.

Safety

The minimization of risk factors that could cause injury or harm while promoting quality care and maintaining a secure environment for patients, self and others (ATI).

Scope of Practice

The "who," "what," "where," "when," "why," and "how" of nursing practice (ANA) the actions, procedures, etc. that are permitted by law for a specific profession. The nurse must possess the specialized knowledge, judgment and skills required to complete the job/task undertaken. It is imperative that the nurse know not only his or her scope of practice, but the scope of practice of the others which make up a part of his or her nursing team providing patient care.

Suspension

A temporary interruption in progression within the nursing program.

Teaching/Learning principles

Teaching is an interactive process that promotes learning. The nurse will provide education to allow the patient to have acquisition of new knowledge, attitudes, behaviors, and skills.

Unsuccessful Attempt

One course failure.

ANA-American Nurses Association

ATI-Assessment Technology Institute

NANDA-North American Nursing Diagnosis Association

NLN-National League of Nursing

QSEN- Quality Safe Education for Nurses

APPENDIX B

BLOOD BORNE PATHOGENS

Universal (Standard) Blood/Body Fluid Precautions

Blood/body fluid precautions will be used in the care of all persons while enrolled as a student at Montcalm Community College. Such precautions shall also be used within the on-campus clinical courses. Students are required to complete all blood borne pathogen training provided by MCC and clinical partners.

Students in the clinical settings are expected to:

1. Use gloves whenever there is expected contact with blood and moist body secretions. This includes the handling of all laboratory samples.
2. Wash their hands after unexpected exposure to blood and body fluids.
3. Dispose of all equipment to include one use needles/lancets, etc. used to puncture the skin of a client or student. No disposable equipment shall be shared.
4. Clean surfaces contaminated by blood or body fluids with recommended disinfectant.
5. Wear goggles and mask for procedures where there is a chance of a splash back of body fluids.

Procedure When Exposure Occurs

1. Any direct exposure to blood or body fluids occurring while functioning as a nursing student must be reported to the course/clinical instructor and Dean of Health and Human Services immediately. If the exposure occurs in the clinical setting, refer to the institution's policy on exposure. An incident report must be filed at the agency and with Montcalm Community College. The nursing instructor is to initiate the incident report for the agency and the College. The College incident report should include a copy of the agency incident report form. The incident reports are to be filed with the Human Resources Department at Montcalm Community College. Any incident is to be reported promptly to the Dean of Health and Human Services. Students will need to decide whether to seek any 0 Ge0.00dt G 2 792 reW* nBT[()]TJETQq0.00000912 0 612 792 reW* nBTdt G 2 792 reW

3. All blood and body fluids must be considered potentially infectious. Anonymous counseling and testing are available through your local health department.
4. Students may seek advice and testing from a personal health-care provider. However, be aware that the information may no longer be kept anonymous.
5. Prices for counseling and testing vary widely with provider. Students may wish to compare prices before making an appointment. This will be at the student's expense.

APPENDIX C

CODE OF ETHICS FOR NURSES (which applies for all nursing students)

Source: American Nurses Association (2015). Code of Ethics for Nurses with Interpretive Statements. Washington, D.C: Nursesbooks.org

According to the American Nurses Association, the Code of Ethics for Nurses serves the following purposes:

- ◁ Provision 1: *The nurse practices with compassion and respect for the inherent dignity, worth, and unique attributes of every person.*
- ◁ Provision 2: *The nurse's primary commitment is to the patient, whether an individual, family, group, community, or population.*
- ◁ Provision 3: *The nurse promotes, advocates for, and protects the rights, health, and safety of the patient.*
- ◁ Provision 4: *The nurse has authority, accountability, and responsibility for nursing practice; makes decisions; and takes action consistent with the obligation to promote health and to provide optimal care.*
- ◁ Provision 5: *The nurse owes the same duties to self as to others, including the responsibility to promote health and safety, preserve wholeness of character and integrity, maintain competence, and continue personal and professional growth.*
- ◁ Provision 6: *The nurse, through individual and collective effort, establishes, maintains and improves the ethical environment of the work setting and conditions of employment that are conducive to safe, quality health care.*
- ◁ Provision 7: *The nurse, in all roles and settings, advances the profession through research and scholarly inquiry, professional standards development, and the generation of both nursing and health policy.*
- ◁ Provision 8: *The nurse collaborates with other health professionals and the public to protect human rights, promote health diplomacy, and reduce health disparities.*
- ◁ Provision 9: *The profession of nursing, collectively through its professional organizations, must articulate nursing values, maintain the integrity of the profession, and integrate principles of social justice into nursing and health policy.*

APPENDIX D
MONTCALM COMMUNITY COLLEGE
CLINICAL PROBATION

Student: _____

Course: _____

APPENDIX E

Standard 15- Quality of Practice

The registered nurse contributes to quality nursing practice.

Standard 16- Professional Practice Evaluation

The registered nurse evaluates one's own and others' nursing practice.

Standard 17- Resource Stewardship

____ / ____ / ____ Positive rubeola titer OR dates of two doses of MMR

____ / ____ / ____ First Dose Date ____ / ____ / ____ Second Dose Date

ITEM G: **Mumps - Date and proof of one of the appropriate records

____ / ____ / ____ Positive mumps titer OR dates of two doses of MMR

____ / ____ / ____ First Dose Date ____ / ____ / ____ Second Dose Date

**A part of MMR [measles {Rubeola}, mumps, and Rubella). If a killed measles vaccine was given from 1963 until 1967 and a killed mumps vaccine from 1950 until 1978 then the killed vaccines should be considered ineffective and repeated when antibody tests show the individual is susceptible. If you have questions, please ask your doctor.

ITEM H: Chicken Pox/Varicella - Date and proof of one of the appropriate records (two doses of Varicella)

First Dose Date ____ / ____ / ____ Second Dose Date ____ / ____ / ____

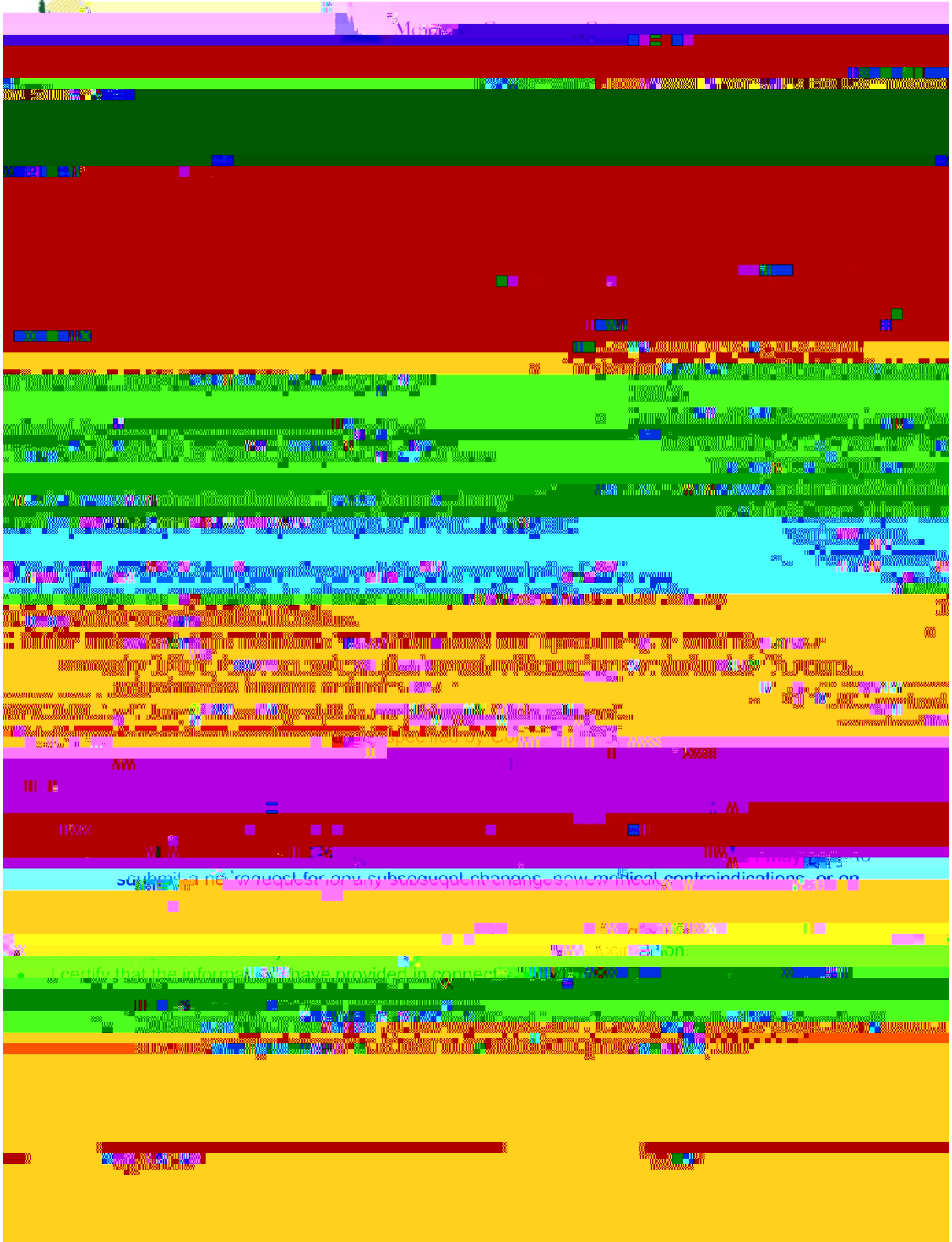
OR Positive Varicella Titer ____ / ____ / ____ OR Documentation by physician of disease history with supporting dates.

ITEM I: Covid-19 Vaccine- Date and proof of vaccination(s)

Vaccine Manufacturer: _____

First Dose Date ____ / ____ / ____ Second Dose Date ____ / ____ / ____

APPENDIX I



APPENDIX J

DISCLAIMER

This Nursing Handbook was created to communicate information to current and prospective nursing students. It is crucial that all nursing students read and understand the Nursing Handbook, refer to it throughout their time at MCC, and comply with the policies it sets forth. All nursing students are responsible for complying with the items contained in the Nursing Handbook.

Information in the Nursing Handbook describes the MCC Nursing Program at the time of publication. Changes or updates may occur however, due to editorial corrections or changes in policies. Every effort will be made to communicate these changes/updates prior to implementation. It is the responsibility of nursing students to know and follow the guidelines in this handbook. The most current edition supersedes any previous editions. For the most current edition, please refer to the College's website.